



ສາທາລະນະລັດ ປະຊາທິປະໄຕ ປະຊາຊົນລາວ
ສັນຕິພາບ ເອກະລາດ ປະຊາທິປະໄຕ ເອກະພາບ ວັດທະນະຖາວອນ

ກະຊວງກະສິກຳ ແລະ ປ່າໄມ້
ກົມຈັດຕັ້ງ ແລະ ພະນັກງານ

ເລກທີ 1812 /ກຈພ
ນະຄອນຫຼວງວຽງຈັນ, ວັນທີ 11.09.2024

ແຈ້ງການ

- ເຖິງ : - ຫ້ອງການກະຊວງ, ບັນດາກົມ, ສະຖາບັນ, ແລະ ສູນ ອ້ອມຂ້າງກະຊວງກະສິກຳ ແລະ ປ່າໄມ້.
 - ບັນດາວິທະຍາໄລກະສິກຳ ແລະ ປ່າໄມ້ ທີ່ຂຶ້ນກັບ ກະຊວງກະສິກຳ ແລະ ປ່າໄມ້.
 - ບັນດາພະແນກກະສິກຳ ແລະ ປ່າໄມ້ປະຈຳແຂວງ, ນະຄອນຫຼວງວຽງຈັນ.

ເລື່ອງ: ຄັດເລືອກພະນັກງານເຂົ້າຮ່ວມສະໜັກທຶນການສຶກສາໃນລະດັບ ປະລິນຍາໂທ ແລະ ປະລິນຍາເອກ ໃນ
ຫົວຂໍ້ “ General Information of Agriculture Studies Networks for Food Security
(Agri-Net) JFY 2025” ປະຈຳປີ 2025, ທີ່ ປະເທດ ຍີ່ປຸ່ນ.

- ອີງຕາມ ຂໍ້ຕົກລົງວ່າດ້ວຍການຈັດຕັ້ງ ແລະ ການເຄື່ອນໄຫວຂອງ ກົມຈັດຕັ້ງ ແລະ ພະນັກງານ ສະບັບເລກທີ 1617/ກປ, ລົງວັນທີ 29 ທັນວາ 2021;
- ອີງຕາມ ແຈ້ງການຂອງກົມຮ່ວມມືສາກົນ, ກະຊວງແຜນການ ແລະ ການລົງທຶນ ສະບັບເລກທີ E20240828-01/VS, ລົງວັນທີ 28 ສິງຫາ 2024;
- ອີງຕາມ ການຄົ້ນຄວ້າ ແລະ ນຳສະເໜີຂອງ ພະແນກຄຸ້ມຄອງ ແລະ ພັດທະນາຊັບພະຍາກອນມະນຸດ.

ກົມຈັດຕັ້ງ ແລະ ພະນັກງານ ຂໍຖືເປັນກຽດແຈ້ງມາຍັງທ່ານ ເພື່ອຄັດເລືອກພະນັກງານເຂົ້າຮ່ວມສະໜັກທຶນການສຶກສາໃນລະດັບ ປະລິນຍາໂທ ແລະ ປະລິນຍາເອກ ໃນຫົວຂໍ້ “ General Information of Agriculture Studies Networks for Food Security (Agri-Net) JFY 2025” ປະຈຳປີ 2025, ທີ່ ປະເທດ ຍີ່ປຸ່ນ.

ສຳລັບລາຍລະອຽດ ແລະ ເງື່ອນໄຂຕ່າງໆຂອງທຶນແມ່ນ ສາມາດດາວໂຫຼດຈາກ QR Code ດ້ານລຸ່ມ ຫຼື ພົວພັນ ພະແນກຄຸ້ມຄອງ ແລະ ພັດທະນາຊັບພະຍາກອນມະນຸດ, ກົມຈັດຕັ້ງ ແລະ ພະນັກງານ: (ທ.ສົມເພັດອຸດອນ) ໂທ: 021 415368, 020 52879569.

ພາຍຫຼັງທີ່ຄັດເລືອກເອົາພະນັກງານຜູ້ທີ່ມີເງື່ອນໄຂເໝາະສົມ ເພື່ອເຂົ້າຮ່ວມສະໜັກທຶນດັ່ງກ່າວແລ້ວ ໃຫ້ສົ່ງລາຍຊື່ແບບຟອມສະໜັກຕາມເງື່ອນໄຂຂອງອົງການຮ່ວມມືສາກົນຍີ່ປຸ່ນ (JICA) ເຖິງ ກົມຈັດຕັ້ງ ແລະ ພະນັກງານ ກ່ອນວັນທີ 10 ຕຸລາ 2024 ເພື່ອສັງລວມສົ່ງໃຫ້ ອົງການຮ່ວມມືສາກົນຍີ່ປຸ່ນ (JICA) ປະຈຳ ສປປ ລາວ.

ດັ່ງນັ້ນ, ຈຶ່ງແຈ້ງມາຍັງທ່ານເພື່ອຊາບ ແລະ ພິຈາລະນາຕາມທາງຄວນດ້ວຍ.



ຫົວໜ້າກົມ

ບຸນທະວີ ໄຊຍະເພັດ

Madam Sisomboun OUNAVONG
Director General
Department of International Cooperation
Ministry of Planning and Investment

th
28 August, 2024
Ref. LA/E 20240828-01 /VS

**Sub: General Information of the Agriculture Studies Networks for Food Security
(Agri-Net) JFY2025**

Dear Madam Sisomboun,

We would like to inform you that the Japan International Cooperation Agency (JICA) plans to provide a long-term training program (Master or PhD Course) in Japan for the Fiscal Year 2025.

In this connection, we would like to request the Ministry of Agriculture and Forestry to nominate potential candidates who are suitable for the program to apply for it. Eligible candidate is young (less than 40 years old) and prospective government official/researcher who will be top leader in agriculture/forestry sector. To be selected as an accepted participant of degree programs, the candidate must pass the selection by a Japanese University and must also be approved by the respective government and JICA. All of the nominations are requested to be complete and submit an (1) Application form for AGRI-NET Program 2025, (2) Graduate Certificate, (3) Academic Transcript and (5) English Proficiency Test (if any) to JICA Laos Office through DIC, MPI before **15th October 2024**. To avoid delay, it is recommended to send a copy of the document to JICA Laos Office in advance.

All of the nominations will be given careful consideration by JICA Laos Office before final selection of a candidate. For more information, kindly contact Mr. Etsuo MUSHIAKE (Mobile & WhatsApp: 020-55520725, E-mail: MUSHIAKE-Etsuo@jica.go.jp) or Mr. Viengsavanh SISOMBATH, Tel: 021 241100 ext 337, Mob: 020-55424856, Email: Viengsavanh.s.la@jica.go.jp

Thank you for your cooperation.

Yours sincerely,



KOBAYASHI Miyako
Chief Representative
JICA Laos Office

- Cc:
- Director General, Department of Personnel & Organization, MAF
 - Director General, Department of Planning and Cooperation, MAF
 - Director General, Department of Rural Development, MAF
 - Director General, National Agriculture and Forestry Research Institute, MAF
 - Agriculture Policy Advisor



JICA Knowledge Co-Creation Program for Long-Term Participants (JICA Development Studies Program)

General Information

on

Agriculture Studies Networks for Food Security

(Agri-Net)

JFY2025

長期研修

「食料安全保障のための農学ネットワーク（2025年度）」

This handout provides an overview of the “Agriculture Studies Networks for Food Security (Agri-Net)” program/course, which is one of the Japan International Cooperation Agency (JICA)’s Knowledge Co-Creation Program (KCCP) (Long-Term). The program will be implemented as part of the Official Development Assistance of the Government of Japan based on bilateral agreement with respective governments.

The objective of the Knowledge Co-Creation Program (Long-Term) is to offer opportunities to people from partner countries to study at higher educational institutions in Japan and to help them build their network. This is intended to assist in the human resource development plans of the governments of partner countries and Japan, and eventually to expand and strengthen bilateral ties between the partner countries and Japan.

0. Background

What is JICA Knowledge Co-Creation Program (KCCP)

The Japanese Cabinet released the Development Cooperation Charter in June 2023, which stated, “In its development cooperation, Japan has maintained the spirit of jointly creating things that suit partner countries while respecting ownership, intentions and intrinsic characteristics of the country concerned based on a field-oriented approach through dialogue and collaboration. It has also maintained the approach of building reciprocal relationships with developing countries in which both sides learn from each other and grow and develop together.” JICA believes that this ‘Knowledge Co-Creation Program’ will serve as a foundation of mutual learning process.

What is JICA Development Studies Program (JICA-DSP)

JICA-DSP is being carried out by JICA as part of official development assistance (ODA) by the government of Japan. JICA-DSP is offered for international scholars accepted as the participants of JICA’s Human Resource Development Project who are enrolled in a degree program at a Japanese university.

<https://www.jica.go.jp/dsp-chair/english/dsp/overview/index.html>

What is Agriculture Studies Networks for Food Security (Agri-Net)

In 2019, JICA sets 20 thematic strategies for global issues as JICA Global Agenda*. Under this agenda, JICA will comprehensively contribute to the achievement of the SDGs (Sustainable Development Goals) by 2030 as well as realize Japan’s Development Cooperation Charter which focus on “strengthening socioeconomic autonomy and resilience, including food and energy security”, “digital transformation (DX)”, “quality infrastructure”.

Regarding agriculture sector, the Goal 2 of the SDG aims to “End hunger, achieve food security and improved nutrition, and promote sustainable agriculture”. It will require adequate agricultural policies and introductions of appropriate technologies for stable food production.

In this context, the Agri-Net Program aims to support the Goal 2 of SDGs and two strategies in JICA’s Global Agenda (No.5 Agriculture and Rural Development (Sustainable Food Systems) through JICA’s Human Resource Development Projects in the field related to System, Policy and Organizations on Agriculture and Rural Development Sector; Sustainable Agriculture Production; Food Value Chain (FVC); Livestock Development and Animal Hygiene; Fisheries Development.

1. Overview

JICA has provided training programs as a part of technical cooperation in various fields. To strengthen networks between the target countries (Appendix 3) in respective fields, JICA established a new long-term training program to foster young / mid-career bureaucrats, academicians, and leading human resources in various fields of target countries who are capable of influencing policy making processes in their countries or contributing to socioeconomic development in the near future.

Agri-Net Program was established in JFY 2019 under the framework of JICA Development Studies Program (JICA-DSP) for the purpose of promoting cooperation of sustainable development in the world.

JICA has set JICA's Global Agenda in 2022 to promote sustainable and inclusive agricultural and rural development and stimulating agriculture (including fisheries and the livestock industry) and related industries (such as processing and distribution), JICA aims to eradicate poverty in rural areas through increasing farmers' income and revitalizing rural economies, as well as to ensure food security through the stable production and supply of food setting 4 prioritized clusters as follows;

- (1) Smallholder Horticulture Empowerment & Promotion (SHEP)
- (2) Strengthening Food Value Chain (FVC)
- (3) Coalition for African Rice Development (CARD)
- (4) Promotion of Fisheries-centered Blue Economy, Sustainable Livestock Development toward One Health

2. Objectives

- (1) To develop human resources of public and private sectors under JICA's Global Agenda related to Agriculture and Rural Development Sector.
- (2) To Strengthen a human network between partner countries and Japan in the above-mentioned field.

3. Course Outline

The course consists of the acceptance of participants from target countries to study at Japanese universities in the following fields.

- (1) (1) to (5) listed in "one. Overview" (to be prioritized during the selection process)
- (2) Others (System, Policy and Organizations on Agriculture and Rural Development Sector)

* Please see Appendix 4. for the detail.

4. Duration

In principle, 2 years for master's course and 3 years for Ph.D. course (depending on the

program offered by universities). The participants should arrive in Japan in September 2024 to start degree courses.

Course Duration:

For master's degree: September 2025 –September 2027 (2years)

For doctor's degree: September 2025 – September 2028 (3years)

Note 1 (Research Student):

- As a result of the matching, if the university judges the applicant that they need more time to prepare for entrance examination, university may request the applicant to enter the university as a research student for a period of six (6) months at longest. This period is additional and not counted as a part of regular course of Master's or Doctor's program. Research students are requested to stay in Japan and study intensively to utilize their time to prepare for the entrance examination.
- Before application, the applicants should consider the possibility of additional period as research students and should be approved by belonging organization.
- Necessary living cost during the period as research students will be paid by JICA following JICA's regulation.
- In case research students fail in the entrance exam, they **MUST** return to their home countries without delay (Agri-Net Program scholarship will be terminated at that moment).

Note 2 (Longer Duration):

- Some university set more than 3 years for doctor's course, please check admission information universities that you intend to apply.
- If so, be sure to obtain permission of your belonging organization to leave in that period.

5. Number of Participants

31 participants in total from the target countries.
(Maximum 10 participants allowed for Ph.D. courses)

*Currently, the needs survey for FY2024-2026 is being conducted. It is necessary that your country is selected as a target country through this needs survey.

*Please note that for the Agri-Net Program, which aims to develop human resources in the public and private sectors based on JICA's Global Agenda, JICA may prioritize applicants whose research interests are strongly related to the six fields mentioned above, those who have participated JICA's Knowledge Co-Creation Programs and those who are related JICA's technical cooperation projects.

6. Language to be used in this Program

English

7. Eligibility

Applicants must satisfy the following requirements:

(1) Current Duties:

young or mid-career government officials, prospective academics, or personnel from private institutions who are expected to contribute policy formulation or its implementation for tackling sustainable developmental issues in respective fields.

*Applicants from private sector should be from the field related to System, Policy and Organizations on Agriculture and Rural Development Sector; Sustainable Agriculture Production; Food Value Chain (FVC); Livestock Development and Animal Hygiene; Fisheries Development and Resources.

(2) Nationality:

citizen of the target countries for Agri-Net program JFY2025

(3) Working experiences/ status:

- to have working experiences more than five (5) years in total,
- to have more than six (6) months working experience at their current belonging organization. ,
- to obtain permission for application from their current belonging organization,
- to secure reinstatement from their current belonging organizations.

(4) Age:

- for master's programs, thirty-five (35) years of age or under in principle (As of April 1st, 2025)
- for Ph.D. programs, forty (40) years of age or under in principle (As of April 1st, 2025).

(5) Educational Background:

- for master's programs, a bachelor's degree, or master's degree holder
- for Ph.D. programs, a master's degree holder

(6) Language:

adequate English skills both in written and oral communication to complete master's and/or Ph.D. courses with skills equivalent or exceeding the following.

TOEFL iBT: 90, IELTS: 6.5, CEFR:B2, DET (Duolingo English Test) : 120

* Applicants to Agri-Net program are required to demonstrate official results of the English language proficiency test (such as TOEFL, IELTS, TOEIC and Duolingo) at the moment of the application.

(7) Physical Presence:

must physically come to Japan to carry out research activities to complete this program.

(8) Gender Equality and Women's Empowerment:

Women are encouraged to apply to the program. JICA makes a commitment to promote gender equality and women's empowerment, providing equal opportunity to all applicants regardless of sexual orientation and gender identity.

(9) Others:

- must not be receiving nor plan to receive other scholarship during the program.

8. Admissions

The following selection steps will conduct for admission.

- (1) Applicants must be selected as JICA's official candidate through JICA's internal selection procedure.
- (2) The candidates must pass the general entrance examination of the university they have applied to, including examinations to enter the applicants' desired master's degree or Ph.D. degree course¹.
- (3) JICA will finalize successful candidates from those who passed the university's exam.

9. Application Guidelines

Applicants must apply through the procedures as described below, which are necessary requirements by both applicant's Government and the Government of Japan for the Official Development Assistance.

- (1) Applicants are required to submit ALL the "Application Documents²" listed below to JICA overseas office in charge of the applicants' countries. **ALL application documents are required at the moment of the application.**
 - 1) Letter or Note Verbale from your government.
 - * If it is difficult to obtain it, JICA requests to fill and sign for the confirmation by the responsible organization in charge of ODA in "Official Application Form"
 - 2) Application Form for Agri-Net Program JFY 2025 (Please fill out Appendix 2 and 3).
 - 3) Graduation certificate
 - * Officially certified copies of the original
 - * Written in English or accompanied with official translation
 - 4) Academic transcript
 - * Must contain all the grades earned at the university attended by the applicant
 - * Officially certified copies of the original transcript
 - * Written in English or accompanied with official translation in English
 - 5) Photocopy of certificate of English Proficiency Test
 - i. **ALL** applicants to Agri-Net Program are required to demonstrate English language proficiency by submitting official results of TOEFL (Test of English as a Foreign Language), IELTS (International English Language Testing System) or Duolingo. However, some universities do not acknowledge / accept all these tests, applicants are requested to confirm with the university they apply to.
 - ii. Adequate English skills both in written and oral communication to complete master's and/or Ph.D. courses with skills equivalent or exceeding the following.
TOEFL iBT: 90, IELTS: 6.5, CEFR B2, DET (Duolingo English Test) 120
 - iii. Exemption from English proficiency test

¹ Any inquiry about the results of JICA's screening procedure and University's general entrance examination will not be accepted.

² Submitted documents will not be returned. And JICA will NOT cover the cost of postage.

The English proficiency test requirement is waived for applicants who meet one of the following criteria:

- ✓ have completed or are completing their Bachelor's or Master's program that are taught entirely in English in one of the following countries*
- ✓ have been working for full-time in a professional or academic environment where English is used at least three years in one of the following countries*

*Countries: Australia, Canada, Ireland, New Zealand, South Africa, USA, UK

6) A copy of Valid ID or Passport with photo (to confirm nationality, name, sex, and date of birth).

* Certified English translation must be attached if ID is not written in English, French, Portuguese, or Spanish.

7) Two (2) ID photos (4cm × 3cm, within 6 months before the application date) pasted on application form (Original and copy)

8) Health certificate (when the participant applied to the entrance examinations or within 6 months before arrival in Japan, whichever is later)

Applicants without a health certificate may be denied admission.

JICA shall determine whether the candidate is eligible to participate in training in Japan. JICA shall make a decision on acceptance or rejection based on several factors such as entrance examination results, planned number of participants, medical examination results and others. Reason for the decision will not be disclosed.

10. Schedule and selection process

(1) Schedule

October, 2024	Nomination of applicants in respective organizations in target countries
	Selection of applicants by responsible organization in target countries
	"Application Forms" must be submitted to JICA overseas office in charge of the country of applicants by 15th October 2024 .
October-November, 2024	Selection process by JICA (1 st Selection) Pre-Matching between the applicant and the university member
December 2024- January, 2025	Selection process by universities (2 nd Selection)
By the middle of January, 2025	Notification of the results of selection process to each applicant through JICA overseas office
February - June(approximately), 2025	Application to take University's general entrance examination by the applicant
	Selection process by University (3rd Selection:(Entrance Examination)) *General entrance examination schedule is followed by each university

June - July, 2025	Arrival of results of general entrance examination from the university
	Finalization of JICA KCCP (Long-term) participants (4 th Selection)
June - August, 2025	Preparation for study in Japan if applicant is determined as a KCCP (Long-term) participant
August-October, 2025	Orientation by JICA overseas office before departure
	Arrival in Japan
	Orientation by JICA domestic office
	Beginning of Fall Semester in Japan

*Schedule for the application and examination depends on each university .

*Schedule and program contents might be adjusted appropriately due to unforeseen circumstances.

(2) Selection process

There are mainly following four selection processes:

(A) Selection by JICA overseas office in each country and Headquarters (1st selection, October to November 2024),

(B) Matching with Japanese universities (2nd selection, December 2024 to January 2025),

(C) Selection by Japanese universities (3rd selection is entrance examination from February to June 2025)

(D) Final Selection by JICA HQs (4th selection, July 2025).

*There are no fees to be charged directly by JICA at the selection process.

*The reasons for disqualification on each selection procedure will NOT BE DISCLOSED.

(A) 1st Selection: Selection by JICA in each country and HQ

[Necessary Actions for Applicants for this selection]

Each applicant needs to submit JICA's Application Documents by the deadline set by JICA overseas office in the applicants' country.

Period	Middle of October -November 2024 Please confirm the local deadline with the JICA overseas office.
Contents	(1) Screening of submitted Application Documents by JICA (2) Interview of applicants by JICA overseas office in applicants' country (3) All applicants submit the Health Certificate and Medical History to JICA overseas office at the same time as other submitted documents. The Health Certificate must be signed by a doctor. Applicants without health certificates may be denied admission. (4) Applicants who pass JICA's 1st screening process are encouraged to make early contact (pre-matching) with the university of their choice (However, Only

	universities that allow or require advance consultation) .
Objectives	<p>To review qualifications and requirements of each applicant.</p> <p>To confirm applicants' understanding of the program's objectives</p> <p>To review working experiences/educational background in the context of the "Eligible Participants" (shown in the section 7 "Eligibility").</p> <p>To confirm applicants' capability of contributing to the achievement of the course objectives and to addressing his/her country's development challenges after the program.</p> <p>Start communication with the university professor of your choice prior to matching process to obtain information</p>
Result	Applicants who pass this selection can proceed to the 2 nd Selection.

(B) 2nd Selection: Matching with Japanese universities

Period	December 2024- January 2025 (approximately)
Contents	Document screening, interview (if necessary) by Japanese universities (mainly "Research Plan" of the JICA's Application Documents, the Undergraduate degree graduation certificate, and Academic transcript)
Objectives	To match applicants with university courses/supervisors
Selection	<p>JICA will send JICA's Application Documents to the applicants' desired universities.</p> <p>Universities will examine the documents to review if the applicant's field of study and research plan are matched with the courses/supervisors. During this process, universities may contact the applicants for their judgement. Universities may conduct remote interview during process.</p>
Result	<p>Only those applicants who are accepted by the Japanese universities can proceed to the 3rd Selection. JICA will inform each applicant of the name of university where the applicant can apply for 3rd selection.</p> <p>[Note 1]</p> <ul style="list-style-type: none"> - The applicants who pass the 2nd selection need to obtain and prepare additional application documents specified by university and submit them directly to that university. <p>[Note 2]</p> <ul style="list-style-type: none"> - JICA will also inform each applicant of contact address of his/her academic supervisor (professor). - The applicants are then required to contact with the supervisor to receive their instructions. - The applicants are required to maintain good communication via mail/Zoom with their

	<p>supervisors to gather information on the course or their study subjects.</p> <ul style="list-style-type: none"> - Some supervisors may request to improve applicants' research sheet during this process before entrance examination.
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(C) 3rd Selection: Selection (Entrance Examination) by Japanese universities

[Necessary Actions for Applicants for this selection]

- Each applicant can apply to only one (1) university indicated by JICA for the entrance examination.

Each applicant needs to check necessary application documents set by the university where he/she applies to. He/she then needs to submit university's application documents directly to the university by the deadline set by the university. It is ALL the applicant's responsibility to duly submit required documents to the university by its deadline. JICA will NOT intervene in this process. Some universities require sending hard copies of documents to Japan. Those who are required to enter as research students also need to check necessary application procedure as research student set by each university. JICA will NOT cover the cost of postage.

During this selection process, each applicant may be interviewed (e.g. by using Zoom) depending on the university's selection process.

Fee for entrance examinations is paid directly to each university by JICA.

Period	February 2025 – June 2025 (approximately)
Contents	Screening of submitted university's application documents and interviews by Japanese universities
Objectives	To select the final candidates for universities
Venue	If necessary, using Zoom or other means for interviews
Selection	Universities will screen the applicants through submitted university's application documents and interviews etc.
Result	The applicants who pass this selection will be selected proceed to JICA HQ's final screening.

(D) 4th Selection: Finalization by JICA HQs

Considering budget, maximum number of participants and allocated countries, JICA makes a final decision for selection processes.

Some of the applicants who even pass the 3rd Selection may NOT be selected as successful candidates of the program.

Note:

- **Withdrawal of the Application:** If applicants encounter the situation that needs to withdraw the application by force majeure during the selection process, the applicants need to inform JICA overseas office about the situation as soon as possible.
- **Research Student:** When applicants will be accepted as only research students, the applicants need to attend additional six months course to prepare for the entrance examination of the university. If failed the entrance exam, they must return to their home country without delay by the flight designated by JICA (Agri-Net Program scholarship will be terminated at that moment).

11. Expenses to be Borne by JICA

Under the JICA Long-term Participants Allowance standards, JICA will cover expenses and allowance to participants accepted to the program/course. See the table below for further details. Note that the payments (e.g., for tuition, research support expenses, school support expenses) will not be paid to the accepted participants themselves, but directly to the university or other relevant institutions.

Expense category	Payment amount	Payment frequency
Tuition (examination fees, entrance fees, course fees)	Actual costs	According to the request from universities
Living Allowance*	JPY 117,000–148,000 per month*	Every month via university
Airfare	Actual costs	Upon arrival in Japan and upon returning home
Outfit Allowance**	JPY103,750 – 106,000	Once (upon arrival in Japan)
Moving Allowance***	Up to JPY164,000-224,000	Once (during the training period) **
Research Support Expenses****	Actual costs (up to JPY360,000 per year)	
Medical care for participants who become ill after arriving in Japan	In accordance with the provisions of the medical insurance	

*Varies according to living area in Japan, type of accommodation, etc.

**Once, after opening bank account in Japan. As it takes several weeks to have the bank account

opened, **it is strongly recommended to bring cash for personal expenses during the period.**

***Depending on the accommodation facility. Consultation with the university is required.

****Research Support Expenses are allowed to be provided via the university and be disbursed with the consultation and approval of the applicant's supervisor.

12. Expenses Not to be borne by JICA

JICA will not bear costs other than the allowances described above. JICA is not responsible for the following expenses especially:

- (1) Passport fees (for re-issuance and extensions, etc.)
- (2) Visa fees of a transit country and transportation expenses to obtain Visa
- (3) Transportation expenses to obtain Japanese Visa
- (4) Domestic travel expenses at the applicant's home country
- (5) Departure tax
- (6) Airport tax/airport facility charges outside of Japan, including third countries
- (7) Customs duty
- (8) Excess baggage charges
- (9) Compensation for lost and/or damaged baggage
- (10) "No show charge" to the transit airport hotel (non-refundable)
- (11) Lost - ticket fee
- (12) Accommodation fee for day-use hotel in return flight
- (13) Transportation expenses other than official programs
- (14) Telephone bill or mini-bar tab at accommodation
- (15) Medical costs related to pre-existing illness, pregnancy, and dental treatment
- (16) Medical cost related to the same illness over 180 days
- (17) "National Health Insurance" fee
- (18) Cost of postage
- (19) Cost for obtaining such English score
- (20) Other cost which is not listed in 11.

Note: If participant/accepted applicant does not follow the regulation of JICA, the participant may have to bear such other cost of necessary expenses.

13. Conditions for participation

Applicants for Agri-Net Program are required :

- (1) to understand that participants must physically come to Japan to participate in this program at the date designated by JICA (therefore successful applicants should apply for permission from their home country and for a passport as soon as possible),
- (2) not to be receiving nor plan to receive another scholarship during the program including other JICA KCCP (long-term) at the same time.
- (3) to understand that, if you will be accepted as a “research student”, attendance to additional six months course will be required to prepare for the entrance examination of the university. And permission to leave for additional six (6) months from the current belonging organization may be necessary, if required by the university. (this period will be additional to two years of master course or three years of doctor course). And if you fail in the entrance exam, you must return to their home country without delay (Agri-Net program ends at that moment).
- (4) to enroll and complete JICA-DSP online courses when you receive JICA's instructions to do so.
- (5) to be examined who are enlisted in the military or other military-related organizations will be screened for conformity with Japan's Charter on Development Cooperation, taking into account the totality of their duties, status in the organization, and other relevant information.
- (6) not to change course subjects or extend the course period,
- (7) to understand that the maximum duration of “Overseas research” and “Temporary Leave (leaving Japan for private purpose)” is 60 days, in principle,
- (8) to carry out such instructions and abide by such conditions as may be stipulated by both the nominating Government and the Japanese Government in respect of the course,
- (9) to observe the rules and regulations of the program implementing partners to provide the program or establishments (“Plagiarism“ especially is taken severely by enrolling university, regardless of whether it is direct plagiarism or self-plagiarism and participants may be subject to disciplinary action such as suspension),
- (10) to observe the rules and regulations at the place of the participants' accommodation,
- (11) to understand that inviting participant's family members is not recommended before 6 months since their arrival in Japan,
- (12) not to engage in political activities, or any form of organization for profit,
- (13) not to drive a car or motorbike, regardless of an international driving license possessed,
- (14) to participate in the doctoral program of JICA's program immediately after completing the master's program of JICA's program will be reviewed the necessity for their program and make a comprehensive decision by JICA.
- (15) to agree to be discontinued of the program, should the participant (a) violate Japanese laws, JICA's regulations, or University's regulations, (b) commit illegal or any type of immoral conduct including sexual harassment, (c) become critically ill or seriously injured

after arrival in Japan.

- (16) To be responsible for paying any cost for treatment of the said health conditions except for the medical care expenses described in the table of “11. Expenses To be borne by JICA,”
- (17) not to change the air ticket (and flight class and flight schedule arranged by JICA) and lodging by the participants on their own,
- (18) to return to their home country on the designated flight by JICA, when they finish the program/course or when it is deemed impossible to finish the program within the program period (i.e., bad behavior, academic failure, violating the laws and ordinances), or when the participant is not successful on the regular course examination,
- (19) to refund allowances or other benefits paid by JICA in the case of a change in schedule,
- (20) to return the total amount or a part of the expenditure for KCCP depending on the severity of such violation, should the participants violate the laws and ordinances.
- (21) to be in good health and to be with good (sensible) sense to participate in the program,
- (22) to submit a Health Certificate in JICA format at the participant’s expense, when the participant applied to the entrance examinations the entrance examinations or within 6 months before arrival in Japan, whichever is later.
- (23) to accept to submit a second Health Certificate in JICA format if the participant will not be able to arrive within 6 months from the date of his/her first medical examination. The cost of the Health Certificate will be borne by participants,
- (24) to promptly resubmit your medical history, If there are changes in your health condition, such as pregnancy or a pre-existing disease,
- (25) to accept to take tuberculosis related inspections organized by JICA after arriving in Japan and to submit the results to JICA and university.
- (26) to understand not to make other applications for different JICA training courses at the same time.
- (27) to approve the following conditions on summary of my thesis;
 - (A) Summary of the thesis shall be kept at JICA.
 - (B) Summary of the thesis can be read by anyone who made a request to JICA .
 - (C) Summary of the thesis can be used for publication by JICA or JICA website.
 - (D) Taking Photocopy of the thesis shall be allowed by anyone with JICA’s permission.

the undersigned,

END

Appendixes

1. **Application Form (Excel)**
2. **Additional Application form for the Agri-Net program (Word)**
3. **Target Countries for Agri-Net in JFY2025**
4. **List of Japanese University for Agri-Net**



CORRESPONDENCE

For enquiries and further information, please contact your nearest JICA overseas office.